

Explanation Of Seminar & Presentation Fees

This letter is not intended to be a bill. However, because churches often ask us about the costs for a seminar or presentation, we are providing you with this information. We sincerely hope churches do not make a decision to have (or not have) a seminar or presentation based on these costs. We are thankful for the general donations which have made it possible to provide these events without depending on financial reimbursement. However, contributions are appreciated and help support the overall work of ACCFS.

The fees for seminars/presentations consist of two parts:

1. Seminar/presentation fees:

These include staff preparation and delivery time. This figure is based on an average of costs for previously given seminars and presentations. They are roughly separated into three categories:

- a. Presentation (usually two hours each) \$275/ hour
- b. Full day seminar \$1200
- c. Two day seminar (Friday night/Saturday) \$1800

2. Overhead Fees:

Overhead is a one-time cost for the day or weekend in which seminars or presentations are delivered, regardless of the number of events. These costs will be finalized and sent out after delivery of the presentation. These costs consist of:

- o Travel costs for the presenters - These will vary by distance, length of stay, and number of presenters.
- o Seminar or presentation materials - This will be a per-participant charge. There is a range of the amount of materials provided for the various presentations and seminars. We will estimate the materials cost per participant.

Sliding Fee Scale Based on Church Size: We recognize that our churches vary in size and financial resources. Therefore, we encourage each church to respond to this as you feel led. For smaller churches that have a desire to contribute toward a seminar, our suggestion is to use a sliding scale such as:

- 200+ members: 100% of the total cost.
- 150 – 200 members: 75% of the total cost.
- 100 – 150 members: 50% of total cost.
- 50 – 100 members: 25% of total cost.
- Less than 50 members: As you feel moved and are able.

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