

## Sliding Fee Rate Schedule

Clients are asked to assess their ability to pay based on their circumstances. Individual circumstances may make it unfeasible to pay the recommended sliding fee amount or, on the other hand, may make it possible to pay above the recommended sliding fee amount. If the client is someone that is claimed as a dependent on their parents' /guardians' income tax return, the parents' /guardians' family annual income must be used to determine the sliding fee rate.

### Doctoral Level Counselor (Ted Witzig, Jr. only)

Annual Income	Regular Session 50 min
\$0 - \$9,999	\$25
\$10,000 – \$29,999	\$55
\$30,000 – \$49,999	\$85
\$50,000 – \$69,999	\$120
\$70,000 or higher	\$155

### Masters Level Counselor (All other counselors)

Annual Income	Regular Session 50 min
\$0 - \$9,999	\$20
\$10,000 – \$29,999	\$40
\$30,000 – \$49,999	\$70
\$50,000 – \$69,999	\$100
\$70,000 or higher	\$130

### Are there any other fees associated with counseling?

Yes.

- There is an extra \$30 charge for the first session since it is a longer, diagnostic session and all of the initial paperwork needs to be processed.
- Any psychological tests that are conducted will be billed separately from counseling sessions using the agreed upon rate.
- Case management (phone calls, emails, letters, meetings with other professionals, etc. conducted as part of your counseling) may be billed in ½ hour increments using the agreed upon rate.
- Clients who miss appointments without proper advanced notice may be charged for the missed appointments using the agreed upon rate.
- Claims processing (for various types of insurance or disability claims forms) will be billed in ½ hour increments using the agreed upon rate.
- Access, amendment, or correction of Protected Health Information will be billed at the full rate (not the agreed upon rate).
- Any legal or court-related services will be billed separately at our legal services rate.

### Does ACCFS turn in bills to insurance?

No. ACCFS does not participate in any insurance panels and does not bill insurance carriers. However, we can provide in-office clients with the proper documentation of services so that they can send their counseling bills to their insurance carrier. Before you come in for your first session, ACCFS needs to know if you will be submitting a claim to an insurance carrier. Clients need to check with their insurance carrier to learn the extent of mental health services coverage they have.

If you decide to submit claims to your insurance carrier, the sliding fee scale cannot be used and the counselor's full rate will be used. Your invoice(s) will contain a CPT/procedure code and a diagnosis code that is required by insurance carriers. You will be responsible for turning in all paperwork to the insurance carrier. You will be asked to pay the full rate fee at the time of receiving services. Also, you will need to allow ACCFS permission to release any information necessary to answer insurance companies' questions about your claim.

If you decide to not submit claims to an insurance carrier, you can use the sliding fee scale. Your invoice(s) will not contain a CPT code or a diagnosis code and should not be submitted to insurance carriers. You have a responsibility to pay the rate that is agreed upon from the sliding fee rate schedule at the time of receiving services.