

ACCFS SLIDING FEE RATE

Using the ACCFS Sliding Fee Scale:

- You can use the ACCFS sliding fee scale based on your family income as reported on your most recent tax return.
- If the client is claimed as a dependent on their parent' /guardians' income tax return, the parents' /guardians' family annual income must be used.
- If using the sliding fee scale, you cannot submit your ACCFS invoice to an insurance carrier.
- Your invoice(s) will not contain a CPT code and a diagnosis code and should not be submitted to insurance carriers.

DOCTORAL LEVEL COUNSELOR (TED WITZIG, JR. ONLY)	
ANNUAL INCOME	REGULAR SESSION (45-50 MINUTES)
\$0 – \$9,999	\$40
\$10,000 – \$29,999	\$75
\$30,000 – \$49,000	\$110
\$50,000 – \$69,000	\$145
\$70,000 Or higher	\$180

MASTERS LEVEL COUNSELOR (ALL OTHER COUNSELORS)	
ANNUAL INCOME	REGULAR SESSION (45-50 MINUTES)
\$0 – \$9,999	\$30
\$10,000 – \$29,999	\$55
\$30,000 – \$49,000	\$90
\$50,000 – \$69,000	\$120
\$70,000 Or higher	\$150

What other fees are associated with counseling?

- Initial Appointment Fee: An additional fee of \$35 will be added to the above amount for the first session of a Masters-level session and an additional fee of \$40 will be added to the above amount for the first session of a Doctoral-level session due to additional time needed for assessment and initial client registration.
- Psychological Testing: Any psychological tests that are conducted will be billed separately from counseling sessions using the agreed upon rate which will be provided to the client in writing in advance of such tests being conducted.
- Missed Appointments: Clients who miss sessions without proper advanced notice may be charged for the missed session in accordance with ACCFS' Scheduling and Cancellation Policy.
- Claims Processing: Claims processing for various types of insurance or disability claims forms will be billed in ½ hour increments using the agreed upon rate.
- Records: Access, amendment, or correction of Protected Health Information will be billed at the full rate (not the agreed upon rate).

- Legal/Court-Related Service: Any legal or court-related services will be billed separately at our legal services rate.
- Case Management: Case management (phone calls, emails, letters, meetings with other professionals, etc.) conducted as part of your counseling may be billed in ½ hour increments using the agreed upon rate.

If you decide to submit claims to your insurance carrier:

- The sliding fee scale cannot be used, and the full rate will be required.
- Your invoice(s) will contain a procedure/CPT code and a diagnosis code as required by insurance carriers.
- You are responsible for turning in all paperwork to the insurance company.
- You give ACCFS permission to release any information necessary to answer insurance companies' questions about your claim in accordance with the ACCFS' Release of Information form, which you agree to sign.

Effective 1/1/2026



APOSTOLIC CHRISTIAN

Counseling and Family Services